



CALIFORNIA STATE UNIVERSITY, LOS ANGELES STUDENT EMPLOYMENT APPLICATION

To be eligible for employment, you must be enrolled at least part-time and be in good academic standing.
For more information about eligibility and the application process, visit [Student Jobs On Campus | Cal State LA](#).

Complete, save, and upload an application to Handshake for each job you apply for. Fields marked (*) are required.

**For optimal performance and accessibility, please download this form to your device before completing it.
We recommend the free [Adobe Reader](#) to easily complete and save the application.**

* DATE	* JOB TITLE	* DEPARTMENT

PERSONAL INFORMATION			
* Name <i>Last</i>	First	Middle Initial	* CIN
Address <i>Number & Street</i>		Unit #	City
			Zip code
Cell Phone		Alternate Phone	E-mail
Are you over 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If no, a work permit may be required at time of hire.</i>			
If hired, can you provide evidence that you are legally authorized to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No			
* Do you have any existing CSU employment including UAS, ASI or U-SU? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, how many hours of work per week?</i>			
If you are related to anyone employed by Cal State LA, please provide the following:			
Name		Relationship	Department

EDUCATION					
Post-Secondary Education	Major/Career Goal	From Mo/Yr	To Mo/Yr	Degree? Y/N	Last Term GPA*
California State University, Los Angeles					
* In how many units are you currently enrolled?		Academic Level	<input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior <input type="checkbox"/> Graduate		

SKILLS	
Valid Licenses/Certificates	
Keyboarding WPM	Office Machines
Computer Programs	
Languages <i>Spoken</i>	<i>Read</i> / <i>Written</i>

EMPLOYMENT INFORMATION			
List current position first			
(Include full-time, part-time, cooperative education, internships, volunteer, summer work and any military service.)			
Employer <i>Name, City & Phone Number</i>			
Position Title	Hrs/Wk	From Mo/Yr	To Mo/Yr
Reason for leaving			
Job Duties			

Continues

EMPLOYMENT INFORMATION (Continued)

Employer <i>Name, City & Phone Number</i>			
Position Title	Hrs/Wk	From Mo/Yr	To Mo/Yr
Reason for leaving			
Job Duties			
Employer <i>Name, Address & Phone Number</i>			
Position Title	Hrs/Wk	From Mo/Yr	To Mo/Yr
Reason for leaving			
Job Duties			
<i>You may attach a résumé and other additional documentation to this application.</i>			
May we contact your current supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No			If employed under other name(s), please list:
Supervisor name & phone			
Have you ever been discharged from any position(s)? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain:			

CLASS SCHEDULE											
<small>(Mark the times that you are NOT AVAILABLE TO WORK)</small>											
DAY	8-9	9-10	10-11	11-12	12-1	1-2	2-3	3-4	4-6	6-8	AFTER 8
Monday											
Tuesday											
Wednesday											
Thursday											
Friday											
Saturday											
Sunday											
Are you available to work a night shift if required? <input type="checkbox"/> Yes <input type="checkbox"/> No						Are you available to work weekends? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Are you available to work a graveyard shift if required? <input type="checkbox"/> Yes <input type="checkbox"/> No						If required, do you have a valid CA driver license? <input type="checkbox"/> Yes <input type="checkbox"/> No					

ADDITIONAL INFORMATION
Briefly describe your qualifications for the position by virtue of your education, experience and/or interest.
Activities (including honors, clubs, sports, hobbies, etc.)

California State University, Los Angeles is an equal opportunity employer subject to all state, federal and CSU regulations pertaining to non-discrimination based on gender, sex, sexual orientation, race, national origin, religion, disability, marital status, age and veteran status. Upon request, reasonable accommodation will be provided to individuals with protected disabilities to (a) complete the employment process and (b) perform essential job functions when this does not cause undue hardship.